

CHILDREN LEEDS SOUTH LEADERSHIP TEAM**MINUTES OF THE MEETING HELD AT THE SOUTH LEEDS CLC
ON WEDNESDAY 18 NOVEMBER 2009**Present

Dave Bache	Area Inclusion Partnership Director
Diane Drury	Social Care
Louise Drury	LHFA
Doreen Escolme	Health
Anne-Marie Holdsworth	Cluster Chair – Inner South
Keith Lander	Area Management – LCC
Shaid Mahmood	Locality Enabler
Pat McGeever	Voluntary Sector
Sue Morgan	Education Leeds – Integrated Services
Munaf Patel	Signpost
Lesley Schofield	Leeds Youth Offending Team
Satbinder Soor	IYS
Barbara Temple	Ed Leeds – Extended Services
Everton Wattle	Leisure Services
Bernadette Young	AIP Chair

Guests

Councillor Bob Gettings
Tom O'Donovan
John Freeman (ECM Survey)
Alison (Activities Fund)
Tony Waring (JPC)

1.	<u>Welcome and apologies</u> BY welcomed everyone to the meeting. Apologies were received from: Gill Austerfield, Simon Costigan, Dennis Fisher, Cathy Gurney, Chris Halsall, Deborah Kenny, Josh McDonald, Louise Megson, Rosalind Morley, Vera Smith, Liz Snelling, Christine Street.	
2.	<u>Minutes and matters arising from the last meeting</u> P1 Ok P2 Ok P3 Ok P4 Discuss task groups later. NEET figures for the South have just been received. P5 Health representatives – would like a list of all health representatives. P6 Roll of elective members. Councillor Gettings is here today. P7 Ok	

Appendix 5

P8 Ok
P9 Ok
P10 Ok

8. ECM Survey

Sheets were handed out by John Freeman. The re-launch was introduced in April 2009. Contract with the previous survey provider had been terminated due to problems with the IT software. Leeds Learning Network has developed a software package. This is available for testing from January 2010. The survey has a new look and is much easier to complete. It is available to all pupils in Years 5, 6, 7, 9 & 11. In tests Year 5 pupils got through the survey in 40 minutes. Pupils will be given introductory lessons on how to use the system and schools will be given training.

This survey does not replace the school survey.

The on-line survey is anonymous. Very vulnerable and LAC need to be included in the survey. The Youth Service are under pressure to collect data.

This compliments a wider view of the lives and behaviour of students in the community not exclusive school practice.

Anticipate a good take up.

5,000 primary school children in Years 5 and 6 completed the survey. Secondary school numbers were a bit lower.

Can get the information at school, cluster and citywide level – it is one source of intelligence alongside others.

Anne-Marie Holdsworth commented that Coburn had experienced difficulty with the previous survey.

Need a window of 3 to 4 weeks to carry out the survey. Woodkirk will look at the whole programme. Felt that they could not commit to the programme as it is difficult to take students out of the class. Taking Year 7 and Year 8 off timetable to complete the survey may not be too big a problem but Year 11 would undoubtedly cause problems.

John Freeman said that he would circulate the prospective timetable. Will return to a meeting in the future to let members know of developments.

Keith Lander wondered if it would be a good idea to collect the data by postcode. It would be possible to do this if the postcode is on PLASC.

Would be useful to see which schools are taking part in the survey.

3.

Monitoring and resources – Barbara Temple

At the last meeting looked at information from the cluster. BT wanted to know if anyone would like to attend the meetings. Over the next 3 months will be monitoring:

09/10 budget around clusters
Area Inclusion Partnership

Will report back to the meeting in January.

There will be a presentation regarding the activities grant later in the meeting.

P-Mit information around clusters will be updated in January 2010.

The work group terms of reference has been updated.

Next meeting will be 13 January 2010.

Satbinder Soor has offered BT administration support with the meetings.

AMB funding needs to change to Area Inclusion Partnership.

The monitoring group is a key group. Has a focussed role to make sure the funding and resources coming in meet the needs of the pupils. Need some research support to see what grants and bids are available.

DB mentioned that the Psychology service are doing some training and could possibly come up with a piece of work that a school could use as a framework for vulnerable children. DB will try and organise this.

NEET - Colleges preventing NEET

Meeting will be held with Connexions PA in December.

Held taster sessions in the summer and intend to do activities next summer.

Working with Year 6 students.

BT mentioned that there was an event in Holbeck on Friday 20 November. 10 Young people in years 5 and 6 can take a place.

Put on the next agenda to inform the meeting how this is going. NEET figures 11½/12%, noted that figures drop between September and January. In January the confederations will be holding meetings to look at the data. Information regarding NEET will be sent out month by month.

Students vulnerable to NEET do not normally stay the full term of the

<p>course. Need to do more work. January is a good time to do this around the data.</p> <p>Some young people between 16 and 18 are difficult to follow up. IGEN will have to get the data.</p> <p>Pat McGeever raised the question as to whether targeted work was done with the parents of NEET. There is a pilot project for Years 5 and 6. Pat McGeever is wanting to engage more with JPC and the parents of students.</p> <p>Shaid Mahmood stated that there was a need for preventative work. Whole families need to be looked at. Louise Megson who is absent today due to illness has written a report. Put this item on the next agenda. It is generally difficult to engage parents of pupils aged 16+. Need to do more work earlier on.</p> <p>Windmill Primary has some aspirational photos of people doing well – building a message around aspirations. In January discuss aspirational ideas.</p> <p>Extended Services will support this as well. It tends to be a hot house on Year 11 students doing GCSEs – need to look beyond.</p> <p><u>Teen Conception – Update handed out</u></p> <p>Working on 3 areas: Raising Aspirations, Access to Contraceptive Services and Sex and relationships.</p> <p>The contraceptive bus which toured around the South Leeds area has been stopped due to cutbacks. Jonathan White would like any information regarding this. Doreen Escolme will find out what has happened to the bus.</p> <p>Training sessions – who would benefit from your teams?</p> <p>St Lukes funding is in jeopardy discussion ensued around this</p> <p>Jonathan White stated that it would be helpful to the three task and finish groups if a map of all youth work activities across the inner south could be provided. Satbinder Soor said he could provide this information.</p> <p>Jenny Midwinter has sent out an e-mail with dates and events between November 2009 and January 2010. Forward this e-mail to Anne Lodge so that it can be sent out to the group.</p> <p>‘Speak Easy’ project – Munaf Patel (course for parents to help them speak to their children about sex education). Identify existing parents who were teenage parents.</p> <p><u>Family Support</u> – Cathy Gurney not present at the meeting.</p>	<p>Sent by AL on 20.11.09</p>
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AIP

Dave Bache passed documents round to the group. **Anne Lodge will e-mail the criteria etc to the group.**

There is £1/2m a year. Set up 3 sub groups in the AIP reporting to BT's group. Accountability needs to be very clear by 2011. Money in Pathways is going to change.

LILS – Leeds Inclusive Learning Strategy – localising extended services and support. Document was handed out by Dave Bache. Looking to get greater symmetry with Children's Services and Education Leeds. Monitoring group around work streams in the AMB. Some streams are only funded for a short time. Make sure all resources are pulled together to make a real difference.

BEST and behaviour education support team focussed on behaviour. 3 or 5 teams working in the primary sector and wedge based.

D Bache looking at the teams to come up with a more integrated model. Funding available until 2010.

BEST funded by AMB. Cockburn hold the budget.

BT will send out a table, put down any projects and when the funding ends.

Pat McGeever pointed out that funding could change with the general election. Need to get a sense of how different pathways might be in the future. Funding streams may change. Gain intelligence of this.

Commissioning Group for vulnerable children – how can we target money around what we are trying to achieve? What resources can we pull together? Need to be more sharply focused and have a target and time scale.

M Patel stated that the group had already been contributing to this agenda i.e. assessing our value and impact and re-commissioning appropriate services.

Shaid Mahmood is not optimistic about time scales. Resources will decrease quite rapidly over the next few years. Will be different models around inclusion. How do we ensure that the AIP/AMB agenda fits better. Potentially with the right leadership it can be used effectively. More work will have to be done for less money as the funding stream is coming to an end. Money is not going through Education Leeds with the development of Academies and Trusts.

Continuing provision around kids excluded from school – piece of work. What do CAMS do? Using map provision to bring information to the group. Shaid Mahmood to spend more time on this. How do we utilise

	<p>work that has been done and open up for discussion and bring the services around to do that? Secondary Heads are involved in NEET. Jonathan White and Lynda Johnson linking up to other agenda items.</p> <p>The AMB has moved on over the last 5 years and is now working much closer with other services.</p> <p>Shaid Mahmood – Paul Bolland is looking at the budgets. May have 10% - 20% less money than before. Who will look at our actual targets and then see if there is funding?</p> <p>Keith Lander felt that a radical shake up was needed. Look at the most efficient way of doing this. Need to streamline and possibly have a single pot of money which is divided accordingly.</p> <p>Push forward work on mental health and children at risk of sexual assault.</p> <p>Need to re-align what we do. Human resources are important.</p> <p>4. <u>Inspection update and the bigger picture – Shaid Mahmood</u></p> <p>Had unannounced inspection in June. Informed last Monday that they had 10 days to prepare for an announced inspection lasting 10 days. Inspectors will be in on Monday 23 November. Setting up local groups for the inspectors to meet. Children Services is the key line of enquiry, see how they are working together. Inspections of PRUs, special schools will feed into the inspection. Will be looking at the way services work with children and young people and how Social care handle any complex cases.</p> <ul style="list-style-type: none"> • Developing the capacity to work better. Development of panel of services to help unblock CAFS. • Building on the work Signpost etc has done for vulnerable families <p>5. <u>CAFS</u></p> <p>Rosaline Morley who is absent today has a better understanding of where we have got with the CAF.</p> <p>7. <u>Children’s Panel</u> – Munaf Patel, Barry Jones and John Lund</p> <p>Panel members have been identified. Monthly meeting for 3 hours. Panel of decision makers. Referral process in place. Referral two weeks prior to the Panel.</p> <p>Panel will be solution focused and problem solving. Will have specific actions in place.</p> <p>Decision by the end of the week for the first meeting. Invitation will be sent by e-mail early in December.</p>	<p>e-mail sent out by AL on 23.11.09</p>
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6.	<p>Any agency submits a request for intervention to Children Leeds Panel. Families will have undergone a CAF. Would be small numbers, 10 to 12 families. Endless resources will have gone into the case but the situation will not have improved (i.e. ASBOs, domestic violence etc). Paperwork circulated before the Panel Meeting and the reasons why it has been taken to the panel. If the case has not been moved on will be challenged at this meeting.</p> <p>Project support – moving at pace. City safeguarding response – Lesley and Muanf - work is going well.</p> <p>Panels start 10 December. The South will begin on 15 December. Rosemary Archer wants to see the panels up and running by Christmas. Will hold a training afternoon in December.</p> <p>Need to communicate to everyone.</p> <p>Project support team are behind this. Guidance around the thresholds going on the site today. Panel members have a responsibility to disseminate information to their areas.</p> <p>There is linkage with the community and the Police. The Chief Inspector for Leeds is involved.</p> <p><u>Intervention Panels – Shaid Mahmood</u></p> <p>Setting up groups of people to unblock barriers to progress around CAF. Streamlining the services for the benefit of children.</p> <p>Size and number of Panels will be decided on after looking at the data.</p> <p>Mark Hopkin and Barry to clarify if there are too many clusters in the area.</p> <p>Start communication and dissemination to everyone so they know what to do.</p> <p>Form relationships if possible before February. Will have locality meetings.</p> <p><u>Activities Fund</u></p> <p>Barbara Temple and Alison spoke on this topic. Money is coming from the DCSF Economic Disadvantaged Fund which was piloted this year – £½ million. Confirmation has been received that the South will receive £560,000 next year. Going into cluster budget. It is aimed at disadvantaged children who do not participate in after school activities or in summer holidays. Trying to get them to participate.</p> <p>A lot of money for a short period of time. Clusters to work for a short period of time. Clusters to work with the schools and look at priorities</p>	
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	<p>for the schools. Take on board priorities of the wedge. Could be teenage pregnancy or NEET activities.</p> <p>Cluster planning allocation of money now (not for administration). Clusters are putting together Business plans and they have to have them endorsed and then to the extended partnership by April 2010. Use Breeze structure. Breeze has good recognition. Every child will have a Breeze card which will introduce them to outer school activities. Monitoring will be done. Free School Meals is a guide for children who are eligible for this funding.</p>	
<p>9.</p>	<p><u>Pilot greater intervention with families.</u></p> <p>Could be creative and innovative in what we do. Siblings could be involved or money could be supplied for a family to do something together.</p> <p>Under the South Wedge Leadership need a group around outside school activities. Wedge booklets will not be funded. There is no funding to support the cost of summer booklets. BT thinks that the booklet is important.</p> <p>Keith Lander pointed out that having a wedge wide directory does not interest students in other areas. A booklet for immediate areas would be more useful. With the breeze card students can go on-line.</p>	
<p>10</p>	<p><u>Extended Services Wedge Funding</u></p> <p>£18,000 extended services funding. The project around SILC did not go ahead. Money still there. Clusters do not have admin support. Spend over £10,000 has to go through procurement.</p> <p>Go for option 3.</p>	
<p>11</p>	<p><u>YRO Legislation</u></p> <p>Lesley Schofield will send out information. Legislation changes on 30 November. Youth Offending Team – impact on young people risk led. Dictates number of and level of intervention. No extra resources etc. Massive change.</p>	
<p>12.</p>	<p><u>Accountability of Leadership Group – Local Governance Paper</u></p> <p>LA contributed to a paper see Appendix 3.</p> <p>Executive Board – 3 layers of accountability with the LA. Elective members understanding the changes which have been made.</p> <p>Children’s Champions elected:</p> <p>Councillor A Gabrielle Councillor Bob Gettings</p>	

	<p>Putting together documents to explain the changes. Safeguarding board work still in progress.</p> <p>Brokering meetings with Children's Services. Has been signed off by executive board. Not having terms of reference that covers everything and have accepted that. Role to broker relationships and push hard to make this happen. Engagement with elective members - the new structure allows engagement in this. Putting people in a safer place.</p> <p>Keith Lander wished to thank staff who were engaged in the area delivery plan. Consultation process in the South – formal paper out soon.</p> <p>Inner South - trial Belle Isle with NIPS (Neighbourhood Improvement Plans). Invited to be involved with this team. To address issues at locality level. Covers a wide range of issues, building on good work already going on.</p> <p>The Locality working agenda is one of the Council's key strands. The South East area to pilot area pathfinder. Keith Lander will come back to another meeting with this.</p> <p>Look at this work in detail.</p>	
13.	<p>Date of the next meeting <u>TUESDAY 19 JANUARY AT ROYDS SCHOOL. 9.30 a.m. to 12.00 noon.</u></p>	
14	<p><u>Membership of the group and administration</u></p>	
	<p>Will revisit membership of the group and administration. Look at between now and January.</p>	
	<p>Administration Support for the meetings – BY asked Shaid Mahmood if he would be able to provide future admin support.</p>	
15.	<p><u>Any other business</u></p>	
	<p>Diane Drury informed the group that Social Care would be interviewing for Advanced Practitioners (12 new posts). Hopefully there will be 13 new posts next year. May re-structure how they do things.</p>	